

# TONBRIDGE AND MALLING BOROUGH COUNCIL

## COUNCIL MEETING

Tuesday, 16th May, 2017

At the Statutory Annual Meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 16th May, 2017

**Present:** His Worship the Mayor (Councillor M R Rhodes), the Deputy Mayor (Councillor R W Dalton), Cllr Mrs J A Anderson, Cllr O C Baldock, Cllr M A C Balfour, Cllr Mrs S M Barker, Cllr M C Base, Cllr Mrs P A Bates, Cllr Mrs S Bell, Cllr R P Betts, Cllr T Bishop, Cllr P F Bolt, Cllr J L Botten, Cllr V M C Branson, Cllr Mrs B A Brown, Cllr T I B Cannon, Cllr M A Coffin, Cllr D J Cure, Cllr D A S Davis, Cllr M O Davis, Cllr Mrs T Dean, Cllr T Edmondston-Low, Cllr B T M Elks, Cllr S M Hammond, Cllr Mrs M F Heslop, Cllr N J Heslop, Cllr S R J Jessel, Cllr D Keeley, Cllr D Keers, Cllr S M King, Cllr R D Lancaster, Cllr D Lettington, Cllr Mrs S L Luck, Cllr B J Luker, Cllr D Markham, Cllr P J Montague, Cllr Mrs A S Oakley, Cllr L J O'Toole, Cllr M Parry-Waller, Cllr S C Perry, Cllr H S Rogers, Cllr R V Roud, Cllr T B Shaw, Cllr C P Smith, Cllr Ms S V Spence, Cllr A K Sullivan, Cllr M Taylor, Cllr Miss G E Thomas, Cllr F G Tombolis, Cllr B W Walker and Cllr T C Walker

Apologies for absence were received from Councillors Mrs F A Kemp, Miss J L Sergison and Miss S O Shrubsole

### PART 1 - PUBLIC

#### **C 17/33 ELECTION OF MAYOR**

It was proposed by Councillor D Davis, seconded by Councillor N Heslop and

**RESOLVED:** That Councillor R W Dalton be elected Mayor for the ensuing municipal year.

The Mayor, having made and subscribed the statutory declaration of acceptance of office, was invested with the Badge and Chain of Office, assumed the Chair and thanked Members for his election.

#### **C 17/34 VOTE OF THANKS TO RETIRING MAYOR**

It was proposed by Councillor O Baldock, seconded by Councillor N Heslop and

**RESOLVED:** That the Council's sincere appreciation be recorded of the excellent manner in which the retiring Mayor, Councillor M R Rhodes, had performed his duties both in the Council Chamber and throughout the Borough during the preceding year.

**C 17/35 ELECTION OF DEPUTY MAYOR**

It was proposed by Councillor N Heslop, seconded by Councillor Miss G Thomas and

**RESOLVED:** That Councillor Mrs P A Bates be appointed Deputy Mayor for the ensuing municipal year.

The Deputy Mayor made and subscribed the statutory declaration of acceptance of office and thanked Members for her appointment.

**C 17/36 MINUTES**

**RESOLVED:** That the Minutes of the proceedings of the meeting of the Council held on 11 April 2017 be approved as a correct record and signed by the Mayor.

**C 17/37 MAYOR'S ANNOUNCEMENTS**

The Mayor announced that he had appointed the Reverend Mike Hayes as his Chaplain and the Civic Service would be held at All Saints Church, Wouldham on Sunday 25 June. His nominated charities were Age UK Malling - Dementia Day Care Centre and Ellenor which supported families with terminally ill children and young people in their own homes.

The Mayor indicated that his Garden Party would be held at Hadlow College on 27 July and details would be advised in due course of further fundraising events.

**C 17/38 ELECTION OF MEMBER FOR AYLESFORD NORTH AND WALDESLADE WARD**

The Chief Executive as Returning Officer submitted the certificate of the result of the election held on 4 May 2017 to fill the vacancy for the Aylesford North and Walderslade Ward. Members were advised that Mr Des Keers (Conservative) had been duly elected as a Councillor to hold office until 2019.

**C 17/39 POLITICAL BALANCE ARRANGEMENTS**

The report of the Director of Central Services and Monitoring Officer set out details of the political balance arrangements required to be applied to the Council's committees, sub-committees, advisory boards and panels.

**RESOLVED:** That the composition of all committees, sub-committees, advisory boards and panels be approved in accordance with the table set out at paragraph 1.1.4 of the report and the Monitoring Officer make any consequential amendments to the Council's constitution in respect of political balance.

#### **C 17/40 APPOINTMENT OF CABINET**

The Leader presented details of the composition of the Cabinet.

**RESOLVED:** That it be noted that the Cabinet will comprise five Members (in addition to the Leader) with the responsibilities indicated:

Councillor M Coffin - Finance, Innovation and Property and Deputy Executive Leader

Councillor Mrs M Heslop – Community Services

Councillor D Lettington – Street Scene and Environment Services

Councillor H Rogers – Strategic Planning and Infrastructure

Councillor Miss S Shrubsole - Housing

The Economic Regeneration portfolio to be held by the Leader

#### **C 17/41 APPOINTMENT OF COMMITTEES**

**RESOLVED:** That appointments to the Committees of the Council for the ensuing municipal year be made as follows:-

##### Overview and Scrutiny Committee

Councillor Mrs J Anderson

Councillor M Base

Councillor P Bolt

Councillor J Botten

Councillor T Cannon

Councillor S Jessel

Councillor D Keers

Councillor Mrs F Kemp

Councillor Mrs S Luck

Councillor P Montague

Councillor Mrs A Oakley

Councillor M Rhodes

Councillor Ms S Spence

Councillor A Sullivan

Councillor M Taylor

Councillor Miss G Thomas

Councillor F Tombolis

Councillor T Walker

##### Licensing and Appeals Committee

Councillor Mrs J Anderson

Councillor O Baldock

Councillor Mrs S Barker

Councillor M Base

Councillor Mrs P Bates

Councillor Mrs B Brown

Councillor M Coffin

Councillor B Elks

Councillor D Keers

Councillor Mrs F Kemp

Councillor S King

Councillor H Rogers

Councillor R Roud

Councillor M Taylor

Councillor F Tombolis

General Purposes Committee

Councillor O Baldock	Councillor D Markham
Councillor M Balfour	Councillor L O'Toole
Councillor Mrs S Bell	Councillor S Perry
Councillor P Bolt	Councillor R Roud
Councillor M Coffin	Councillor C Smith
Councillor Mrs M Heslop	Councillor Ms S Spence
Councillor B Luker	Councillor M Taylor

Audit Committee

Councillor M Base	Councillor S Jessel
Councillor T Bishop	Councillor Mrs F Kemp
Councillor V Branson	Councillor S Perry
Councillor T Edmondston-Low	Councillor B Walker
Councillor B Elks	

Joint Standards Committee

Councillor Mrs P Bates	(Parish members to be
Councillor Mrs S Bell	appointed from a pool of
Councillor R Betts	nominated representatives)
Councillor Mrs B Brown	
Councillor D Cure	
Councillor D Davis	
Councillor Mrs T Dean	
Councillor T Edmondston-Low	
Councillor D Lettington	
Councillor P Montague	
Councillor Miss J Sergison	
Councillor C Smith	
Councillor Miss G Thomas	

A Hearing Panel will be appointed from members of the Joint Standards Committee as necessary.

Area 1 Planning Committee

Councillor Mrs J Anderson	Councillor Mrs M Heslop
Councillor O Baldock	Councillor N Heslop
Councillor Mrs P Bates	Councillor R Lancaster
Councillor P Bolt	Councillor M Rhodes
Councillor J Botten	Councillor H Rogers
Councillor V Branson	Councillor Miss J Sergison
Councillor D Cure	Councillor C Smith
Councillor M Davis	Councillor Ms S Spence
Councillor T Edmondston-Low	Councillor Miss G Thomas
Councillor B Elks	Councillor F Tombolis

(For the Wards of Cage Green; Castle; that part of the Hadlow and East Peckham Ward within the parish of Hadlow; Higham; Hildenborough; Judd; Medway; Trench; and Vauxhall)

Area 2 Planning Committee

Councillor Mrs J Anderson	Councillor P Montague
Councillor M Balfour	Councillor L O'Toole
Councillor Mrs S Barker	Councillor S Perry
Councillor R Betts	Councillor H Rogers
Councillor M Coffin	Councillor Miss J Sergison
Councillor S Jessel	Councillor T Shaw
Councillor Mrs F Kemp	Councillor Miss S Shrubsole
Councillor Mrs S Luck	Councillor M Taylor
Councillor B Luker	

(For the Wards of Borough Green and Long Mill; Downs and Mereworth; that part of the Hadlow and East Peckham Ward outside the parish of Hadlow; Kings Hill; Wateringbury; West Malling and Leybourne; and Wrotham, Ightham and Stansted)

Area 3 Planning Committee

Councillor M Base	Councillor D Keers
Councillor Mrs S Bell	Councillor S King
Councillor T Bishop	Councillor D Lettington
Councillor Mrs B Brown	Councillor D Markham
Councillor T Cannon	Councillor Mrs A Oakley
Councillor R Dalton	Councillor M Parry-Waller
Councillor D Davis	Councillor R Roud
Councillor Mrs T Dean	Councillor A Sullivan
Councillor S Hammond	Councillor B Walker
Councillor D Keeley	Councillor T Walker

(For the Wards of Aylesford North and Walderslade; Aylesford South; Burham and Wouldham; Ditton; East Malling; Larkfield North; Larkfield South; Snodland East and Ham Hill; and Snodland West and Holborough Lakes)

**C 17/42 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN**

**RESOLVED:** That appointment of the Chairman and Vice-Chairman of each Committee, Board, Panel and Group for the ensuing municipal year be made as follows:-

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Overview and Scrutiny Committee	Councillor A Sullivan	Councillor Mrs A Oakley Councillor Ms S Spence

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Licensing and Appeals Committee	Councillor Mrs J Anderson	Councillor Mrs S Barker
General Purposes Committee	Councillor O Baldock	Councillor L O'Toole
Audit Committee	Councillor V Branson	Councillor M Base
Joint Standards Committee	Councillor Miss J Sergison	Councillor D Cure Councillor D Davis
Area 1 Planning Committee	Councillor R Lancaster	Councillor V Branson
Area 2 Planning Committee	Councillor Mrs F Kemp	Councillor S Jessel
Area 3 Planning Committee	Councillor M Parry Waller	Councillor D Markham
Parish Partnership Panel	Councillor N Heslop	Councillor M Coffin
Tonbridge Forum	Councillor N Heslop	Councillor C Smith
Communities and Housing Advisory Board	Councillor P Montague	Councillor Mrs B Brown
Economic Regeneration Advisory Board	Councillor B Luker	Councillor F Tombolis
Finance, Innovation and Property Advisory Board	Councillor S King	Councillor B Walker
Planning and Transportation Advisory Board	Councillor D Davis	Councillor T Edmondston-Low
Street Scene and Environment Services Advisory Board	Councillor M Davis	Councillor D Keeley
Electoral Review Working Group	Councillor N Heslop	Councillor M Balfour

Housing Associations Liaison Panel	Councillor Miss S Shrubsole	
Joint Employee Consultative Committee	Councillor M Coffin	Councillor M Balfour
Joint Transportation Board	Councillor H Rogers	Vice-chairmanship with KCC

**C 17/43 APPOINTMENT OF ADVISORY PANELS AND BOARDS AND OTHER MEMBER GROUPS**

**RESOLVED:** That appointments to the Advisory Panels, Boards and other Member Groups of the Council for the ensuing municipal year be made as follows:-

PANEL/BOARD

MEMBERS

Parish Partnership Panel

Councillor Mrs J Anderson  
Councillor Mrs S Barker  
Councillor R Betts  
Councillor T Cannon  
Councillor M Coffin \*  
Councillor R Dalton  
Councillor N Heslop \*\*  
Councillor D Lettington  
Councillor B Luker  
Councillor D Markham  
Councillor R Roud  
Councillor T Shaw  
Councillor B Walker

Tonbridge Forum

Councillor Mrs J Anderson  
Councillor O Baldock  
Councillor Mrs P Bates  
Councillor P Bolt  
Councillor V Branson  
Councillor D Cure  
Councillor Mrs M Heslop  
Councillor N Heslop \*\*  
Councillor R Lancaster  
Councillor M Rhodes  
Councillor C Smith\*  
Councillor Miss G Thomas  
Councillor F Tombolis

Communities and Housing  
Advisory Board

Councillor Mrs J Anderson  
Councillor Mrs S Barker  
Councillor Mrs S Bell  
Councillor V Branson  
Councillor Mrs B Brown\*  
Councillor D Cure  
Councillor R Dalton  
Councillor S Hammond  
Councillor D Keeley  
Councillor Mrs S Luck  
Councillor P Montague\*\*  
Councillor Mrs A Oakley  
Councillor L O'Toole  
Councillor M Parry-Waller  
Councillor T Shaw  
Councillor Ms S Spence

Economic Regeneration  
Advisory Board

Councillor M Base  
Councillor R Betts  
Councillor T Bishop  
Councillor J Botten  
Councillor T Cannon  
Councillor S Jessel  
Councillor S King  
Councillor R Lancaster  
Councillor Mrs S Luck  
Councillor B Luker\*\*  
Councillor L O'Toole  
Councillor Miss J Sergison  
Councillor C Smith  
Councillor F Tombolis\*  
Councillor B Walker  
Councillor T Walker

Finance, Innovation and  
Property Advisory Board

Councillor Mrs S Bell  
Councillor R Betts  
Councillor T Bishop  
Councillor J Botten  
Councillor V Branson  
Councillor Mrs B Brown  
Councillor T Cannon  
Councillor D Cure  
Councillor M Davis  
Councillor S Jessel  
Councillor S King\*\*  
Councillor R Lancaster  
Councillor Miss J Sergison  
Councillor A Sullivan  
Councillor F Tombolis  
Councillor B Walker\*



Planning and  
Transportation Advisory  
Board

Councillor M Balfour  
Councillor Mrs S Barker  
Councillor P Bolt  
Councillor V Branson  
Councillor D Davis\*\*  
Councillor M Davis  
Councillor T Edmondston-Low\*  
Councillor B Elks  
Councillor D Keers  
Councillor Mrs F Kemp  
Councillor R Lancaster  
Councillor M Parry-Waller  
Councillor S Perry  
Councillor R Roud  
Councillor A Sullivan  
Councillor M Taylor

Street Scene and  
Environment Services  
Advisory Board

Councillor Mrs J Anderson  
Councillor O Baldock  
Councillor M Balfour  
Councillor M Davis \*\*  
Councillor Mrs T Dean  
Councillor S Hammond  
Councillor D Keeley\*  
Councillor D Keers  
Councillor D Markham  
Councillor L O'Toole  
Councillor S Perry  
Councillor M Rhodes  
Councillor T Shaw  
Councillor Ms S Spence  
Councillor Miss G Thomas  
Councillor T Walker

Electoral Review Working  
Group

Councillor O Baldock  
Councillor M Balfour\*  
Councillor M Coffin  
Councillor Mrs T Dean  
Councillor N Heslop \*\*  
Councillor D Lettington  
Councillor D Markham  
Councillor P Montague  
Councillor A Sullivan

Housing Associations  
Liaison Panel

Councillor Mrs J Anderson  
Councillor M Davis  
Councillor D Keeley  
Councillor Mrs A Oakley  
Councillor Miss S Shrubsole\*\*

Joint Employee Consultative Committee	Councillor O Baldock Councillor M Balfour * Councillor R Betts Councillor T Bishop Councillor P Bolt Councillor Mrs B Brown Councillor M Coffin ** Councillor D Keers Councillor B Luker
Joint Transportation Board	Councillor D Davis Councillor Mrs F Kemp Councillor R Lancaster Councillor D Lettington Councillor M Parry-Waller Councillor H Rogers** Councillor M Taylor
Chairmanship with TMBC, Vice-Chairmanship with KCC in 2017/18	
** Denotes Chairman * Denotes Vice-Chairman	

#### **C 17/44 APPOINTMENT TO OUTSIDE BODIES**

**RESOLVED:** That appointments to serve on outside bodies for the ensuing municipal year be made as follows:-

<u>NAME OF BODY</u>	<u>REPRESENTATIVE(S)</u>
Kent County Playing Fields Association	Councillor Mrs M Heslop
Age UK Sevenoaks and Tonbridge	Councillor D Cure Councillor Ms S Spence
Age Concern (Malling)	Councillor B Luker
Citizens Advice in North and West Kent	Mrs S Murray
Maidstone and District Care Committee for Chest, Heart and Stroke	Councillor S Hammond
West Kent Relate	Councillor Ms S Spence
Action with Communities in Rural Kent	Councillor R Dalton Councillor Miss J Sergison
Maidstone Mediation Scheme	Councillor Mrs B Brown

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Tourism South East / Visit Kent	Councillor Mrs M Heslop
Education Area Briefings	Councillor Mrs M Heslop
Kent Downs AONB Joint Advisory Committee	Councillor H Rogers
Basted Mill Public Open Space Joint Committee	Councillor R Betts Councillor S Perry
Snodland Partnership	Councillor Mrs S Bell Councillor D Keeley Councillor D Lettington
South East England Councils (Leaders' Forum)	Councillor N Heslop (Substitute: Councillor M Coffin)
Youth and Community Centres/Project Management Committees	Councillor Mrs M Heslop
LGA General Assembly	Councillor N Heslop (Substitute: Councillor M Coffin)
West Kent Partnership	Councillor B Luker
Parking and Traffic Regulations Outside London Adjudication Joint Committee	Councillor D Davis (Deputy: Councillor T Edmondston-Low)
Rochester Airport Consultative Committee	Councillor A Sullivan
Maidstone and Tunbridge Wells NHS Trust Community Involvement Group	Councillor Mrs M Heslop
Kent and Medway Police and Crime Panel	Councillor N Heslop
Kent Flood Risk Management Board	Councillor H Rogers
Tonbridge and Malling Leisure Trust	Councillor R Betts Councillor M Davis
Upper Medway Internal Drainage Board	Councillor H Rogers Mr D Aikman Mr J Cannon Mr M Dobson

Lower Medway Internal Drainage Board  
*(1 rep from TMBC plus 1 nominee from TMBC or Medway Council to be agreed by all councils)*

Councillor D Davis  
Mr J Gore (second nominee)

Haysden Country Park User Panel  
*(3 year appointment 2016/17 – 18/19)*

Councillor P Bolt  
Councillor D Cure

Leybourne Lakes Country Park User Panel  
*(3 year appointment 2016/17 – 18/19)*

Councillor T Bishop  
Councillor B Luker

#### **C 17/45 SCHEME OF DELEGATIONS**

Members were invited to confirm the Scheme of Delegations in compliance with the Constitution.

**RESOLVED:** That

- (1) those parts of the Scheme of Delegations set out in Part 3 of the Constitution which are for the Council to approve be confirmed;
- (2) the Leader's recommendations for decision making by individual executive Members set out in Part 3 of the Constitution be adopted; and
- (3) the current scheme of delegation to officers in respect of executive functions set out in Part 3 of the Constitution be re-adopted.

#### **C 17/46 PROGRAMME OF MEETINGS 2017/18**

The programme of Council, Cabinet, Committee and Advisory Board and Panel meetings for the ensuing year and to May 2019 was presented for approval.

**RESOLVED:** That the programme of meetings be approved.

#### **C 17/47 SEALING OF DOCUMENTS**

**RESOLVED:** That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.08 pm